



## NAPFTDS BOARD OF DIRECTORS NOTICE OF ELECTION - 2024

The National Association of Publicly Funded Truck Driving Schools (NAPFTDS) is giving formal notice to all members that NAPFTDS will hold elections for its Board of Directors at its 2024 annual conference. The conference will be held at the Grand Sierra Resort, Reno, Nevada.

In 2024, terms of three Full Member Directors will expire (**Missy Blair, Pima Community College; Tiffany Howard, Louisiana Technical & Community College System; Celeste Turner, Hawkeye Community College**). These three positions have terms of 3 years and are voted on by the Membership as a whole (Full and Associate members only). *Executive Board members must comply with Article VII Section 1.*

The terms of two Associate Board Members will expire (**Bill Buechel, Schneider and Deborah Quackenbush, Virage Simulation**) of which the term is three (3) years and are voted on by the Membership as a whole (Full and Associate members only).

New or re-elected Directors who are elected at this conference will take office at the second board meeting of this conference.

The NAPFTDS Conference/Nominating Committee is responsible for collecting recommendations for candidates. The Directors are elected by vote at the annual conference. ***Voting members must be in good standing. For a candidate to be considered, the candidate's organization's membership dues must be current and have been a member a minimum of one year.***

Members of the Board of Directors are required to attend the NAPFTDS conference regionals, as well as the Board of Directors meetings held during the conferences, a Board Retreat-if needed, and regularly scheduled Board conference calls (11-13 conference call meetings on the second Wednesday of every month per year). Board Members are responsible for bearing the cost of attending all NAPFTDS functions.

All members of the NAPFTDS Board of Directors are eligible to serve as chairpersons of a NAPFTDS Committee. To be eligible to serve on the Board of Directors, the prospective Board member must dedicate time to actively fulfill the required duties.

If you are interested in being considered by the Conference/Nominating Committee as a candidate for the NAPFTDS Board of Directors, please submit your 'Applicant Statement' to the NAPFTDS Office via email [cmoffet@napftds.org](mailto:cmoffet@napftds.org), via fax 316-425-3297, or by mail to: 11511 Bekemeyer, Wichita, KS 67212.

If you have any questions regarding the process, please feel free to contact the Chairman of the Conference/Nominating Committee Martin Garsee, office 713-718-8203, mobile 713-304-8324 or email [martin.garsee@hccs.edu](mailto:martin.garsee@hccs.edu).

**All submissions must be received no later than January 15, 2024.**

**Request for Nominations** No less than two months prior to the conference at which an election of Directors is to take place, the Nominating Committee shall distribute a Notice of Vacancies to all members of the Association.

Members interested in serving on the Board of Directors must comply with *Article VI Section 2, 3 & 4* of the Association Bylaws. Members interested are responsible for contacting the NAPFTDS office (316-425-3297 or [cmoffet@napftds.org](mailto:cmoffet@napftds.org)) to inform the Association of their interest. The NAPFTDS office shall then forward to the interested member an "Applicant Statement". **The member shall return the completed Applicant Statement to the NAPFTDS office no later than January 15, 2024.** NAPFTDS Staff shall forward all "Applicant Statements" to the members of the Conference/Nominating Committee and shall publish it to all NAPFTDS members 1 month before the convention.

### **ARTICLE VI - BOARD OF DIRECTORS**

**Section 2.** The total number of members of the Board of Directors of the Association (the "Directors") shall be nineteen (19), comprised of the following: (a) twelve (12) Full Members, (b) four (4) Associate Members, (c) the current Executive Director, (d) the Immediate Past President and (e) one (1) Commercial Vehicle Training Association representative.

**Section 3.** Full Members – At the annual meeting of the Members, vacant Full Member positions on the Board of Directors shall be filled by qualified Full Members upon being elected by a vote of the Members. The election shall be conducted by presenting the full slate of candidates to the Members, who shall each be given the opportunity to vote for the number of candidates equal to the number of vacant Full Member positions. The candidates, in such number as is equal to the number of vacant Full Member positions, receiving the most votes shall be elected to the Board of Directors. Except as provided in these Bylaws, such Directors shall serve for terms of three (3) years.

**Section 4.** Associate Members – At the annual meeting of the Members, vacant Associate Member positions on the Board of Directors shall be filled by qualified Associate Members upon being elected by a vote of the Members. The election shall be conducted by presenting the full slate of candidates to the Members, who shall each be given the opportunity to vote for the number of candidates equal to the number of vacant Associate Member positions. The candidates, in such number as is equal to the number of vacant Associate Member positions, receiving the most votes shall be elected to the Board of Directors. Except as provided in these Bylaws such Directors shall serve for terms of three (3) years.

### **ARTICLE VII - EXECUTIVE BOARD OF DIRECTORS**

**Section 1.** The Executive Board of the Association (the "Executive Board") shall consist of the President, Vice President, Treasurer, Secretary, Executive Director and Immediate Past President. All Executive Board Members shall be Full Members of the Association, who have served one (1) year on the Board of Directors, and have been employed by a publicly funded Training Provider for a minimum of two (2) years.

**Conference/Nominating Committee Candidate Telephone Follow-up** After the Conference/Nomination Committee has received applications for nominations from the membership. Committee shall conduct a follow-up phone call to prospective candidates prior to the conference at which the election is to be held, explaining the responsibilities and commitment of a Board member.

**Procedure at Conference** Each candidate shall be permitted to make a statement to the members, not to exceed two minutes. If candidate is not present at the conference a short bio will be provided. Following the presentations by candidates for the Board of Directors, the Conference/Nominating Committee shall conduct a vote.

**Balloting** Ballots shall be prepared prior to the annual Conference by the Board Administrative Assistant. All members of the Association present at the conference shall be entitled to cast one ballot per Full or Associate members. **Absentee Balloting is also permitted. There will be an absentee ballot available on the NAPFTDS Website after February 8, 2024. All votes must be in the NAPFTDS office no later than February 28, 2024.** The ballots shall be counted by the Conference/Nominating Committee (2 Board members) with the assistance of the NAPFTDS Board administrative assistant. The results of the balloting shall be announced during the conference.

# ALL VOTES ARE COMPLETELY CONFIDENTIAL

Approved by NAPFTDS Board, 11/9/16

